

# Carbon Reduction Plan

Agena Limited

5 May 2023

## Commitment to achieving Net Zero

Agena Limited is committed to achieving Net Zero emissions by end of 2030.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

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|--|--|
| <b>Baseline Year:</b> 2022 Financial year – 1 January 2022 to 31 December 2022 |  |
| <b>Additional Details relating to the Baseline Emissions calculations.</b>     |  |
|  |  |
| <b>Baseline year emissions:</b>  |  |
| <b>EMISSIONS</b>   | <b>TOTAL (tCO<sub>2</sub>e)</b>  |
| <b>Scope 1</b>   | 0 – Not quantified as all staff are home-based.  |
| <b>Scope 2</b>   | 0 – Not quantified as all staff are home-based.  |
| <b>Scope 3<br/>(Included Sources)</b>  | Upstream transportation and distribution: Not quantified as we do not buy in physical products.<br>Home-based staff = 1.08. Quantified as a proportion of domestic energy consumed.<br>Business travel: Not quantified as yet as all travel is UK related and by public transport – this may be something we aim to measure in the future.<br>Downstream transportation and distribution: Not quantified as we do not transport or distribute physical products. |
| <b>Total Emissions</b>   | 1.08 tCO <sub>2</sub> e  |

## Current Emissions Reporting

| Reporting Year: SECTION INTENTIONALLY LEFT BLANK |                            |
|--|----------------------------|
| EMISSIONS  | TOTAL (tCO <sub>2</sub> e) |
| Scope 1  |                            |
| Scope 2  |                            |
| Scope 3<br>(Included Sources)                    |                            |
| Total Emissions                                  |                            |

## Emissions reduction targets

Agena Limited has set a carbon ambition to achieving Net Zero emissions by end of 2030.

Agena operates as a virtual company with all staff operating from their homes. The company is working with all home-based staff to help them reduce their absolute business-related carbon emissions at least 25% over the next five years.

## Carbon Reduction Projects

Over the next five years we plan to support all staff reduce home office electricity usage by providing staff with tools that enable them to calculate, then work to reduce the carbon emitted when working from home. This will provide the additional benefit of reducing carbon emissions for the total household too.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

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Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

A handwritten signature in black ink, appearing to read 'Ed Tranham', with a horizontal line underneath the name.

Ed Tranham, Director

Date: 5 May 2023

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<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>